

R.V.R. & J.C. COLLEGE OF ENGINEERING

NAAC 'A' grade

(AUTONOMOUS)

Approved by AICTE :: Affiliated to Acharya Nagarjuna University :: Permitted by Govt. of A.P.
Accredited by NBA : B.Tech., Courses - CSE, INF, ECE, EEE & MEC from 2017-18 to 2019-20
(Sponsored by Nagarjuna Education Society), Chandramoulipuram, Chowdavaram, GUNTUR-522 019 (A.P.)

President :

Dr. K. BASAVAPUNNAIAH, M.B.B.S.

Vice-Presidents :

Y.T. RAJA, B.E.

Dr. A. LAKSHMAIAH, F.R.C.S.

Treasurer :

Dr. M. GOPALKRISHNA, M.S.

Secretary & Correspondent :

R. GOPALA KRISHNA





Date.....

Dt: 25-07-2016

ORDERS

Sub: Constitution of Grievance Redressal Committee (GRC) – Orders – Issued.

It is proposed to constitute the Grievance Redressal Committee (GRC) as notified by the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012. The following members are informed that they have been nominated as a member of GRC with effect from 01-08-2016 for two years.

- | | | |
|--|-----------------|---|
| 1. Dr.Ch.Aparna
Associate Professor, Department of CSE | Convener |  |
| 2. Dr.S.Radhika
Associate Professor, Department of ME | Member |  |
| 3. Mr.Ch.Ratna Babu
Associate Professor, Department of CSE | Member |  |
| 4. P.Tejaswi Rao (Regd.No. Y16CE923)
I/IV B.Tech., Department of CE | Special Invitee |  |



Dr.K.Srinivasu

Principal

Chairman, GRC

Copy to:

The Members of GRC, File copy
The Registrar, Deans, and HoDs' for favor of information

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Date.....

Dt: 25-07-2016

CIRCULAR

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1. Dr.Ch.Aparna Associate Professor, Department of CSE	Convener	9959785795 aparna@rvrjc.ac.in
2. Dr.S.Radhika Associate Professor, Department of ME	Member	9885138903 dr.sajja@rvrjc.ac.in
3. Mr.Ch.Ratna Babu Associate Professor, Department of CSE	Member	9652239621 chrb@rvrjc.ac.in
4. P.Tejaswi Rao (Regd.No. Y16CE923) I/IV B.Tech., Department of CE	Special Invitee	



Dr.K.Srinivasu
Principal
Chairman, GRC

Copy to:

1. Director
2. Registrar
3. All Deans
4. All HoDs' with a request to circulate among staff and students
5. Signage Boards
6. File

E-mail : rvrjce@hotmail.com
Website : rvrjce.ac.in

Office : 94910 73317 & 18-2350343
2288201
Fax : 0863-2350343

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Treasurer :

Dr. M. GOPALKRISHNA, M.S.

Date.....

Dt: 25-07-2016

CIRCULAR

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**R.V.R. & J.C. COLLEGE OF ENGINEERING: GUNTUR- 52201
(AUTONOMOUS)**

**MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE
CONDUCTED IN PRINCIPAL'S CHAMBER ON 5th AUGUST, 2016 AT 2 P.M.**

- The chairman of the committee welcomed the members present in the meeting.
- Contents of Grievance Redressal Committee Policy are discussed and the members have accepted the same.
- Discussed the activities to be conducted for creating awareness among the students about
 - kinds of grievances
 - mechanisms for lodging grievances
 - grievance redressal procedure
- It is proposed to conduct grievance awareness program for the students in the month of September, 2016 and the date is to be finalized by the chairman later.

1	Dr.K,Srinivasu	Principal	Chairman	
2	Dr.Ch.Aparna	Assoc. Professor, CSE Department	Convener	
3	Dr.S.Radhika	Assoc. Professor, ME Department	Member	
4	Mr.Ch.RatnaBabu	Assoc. Professor, CSE Department	Member	
5	Mr.P.Tejaswi Rao	Student, CE Department	Special Invitee	

R.V.R. & J.C.COLLEGE OF ENGINEERING, CHOWDAVARAM: GUNTUR-19
(AUTONOMOUS)

GRIEVANCE REDRESSAL COMMITTEE

Dt: 03.08.2016

NOTICE

This is to inform the concerned that meeting of Grievance Redressal Committee will be held on 5-08-2016 (Friday) from 2 P.M. onwards. The following members are requested to attend the meeting to be held in Principal's Chamber, Main Block.

AGENDA

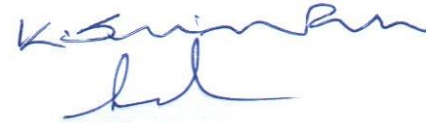
1. To discuss activities to be conducted for creating awareness among the students and employees of the institute
2. Any other item with the permission of the chair

MEMBERS:

- | | | | |
|---|------------------|-------------------------------------|-----------------|
| 1 | Dr.K,Srinivasu | Principal | Chairman |
| 2 | Dr.Ch.Aparna | Assoc. Professor,
CSE Department | Convener |
| 3 | Dr.S.Radhika | Assoc. Professor,
ME Department | Member |
| 4 | Mr.Ch.RatnaBabu | Assoc. Professor,
CSE Department | Member |
| 5 | Mr.P.Tejaswi Rao | Student,
CE Department | Special Invitee |


(Dr.Ch.Aparna)

Convener, GRC
















(Dr.K.Srinivasu)

Chairman, GRC

R.V.R. & J.C. COLLEGE OF ENGINEERING: GUNTUR- 52201
(AUTONOMOUS)

MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE
CONDUCTED IN MANAGEMENT ROOM ON 15th SEPTEMBER, 2016 AT 2 P.M.

- The applicants expressed their difficulty in preparing to the competitive examinations like GATE, GRE, IELTS in the campus during working hours.
- The committee advised the complainants to utilize the library facility during leisure periods.
- Chairman discussed the possibility of extending library timings with librarians.
- It is proposed to extend library timings to 6 P.M.

1	Dr.K,Srinivasu	Principal	Chairman		
2	Dr.Ch.Aparna	Assoc. Professor, CSE Department	Convener		
1	3	Dr.S.Radhika	Assoc. Professor, ME Department	Member	
2	4	Mr.Ch.RatnaBabu	Assoc. Professor, CSE Department	Member	
5	Mr. M. Jagan Mohan	Librarian	Special Invitee		
3	6	Mr.P.Tejaswi Rao	Student, CE Department	Special Invitee	

R.V.R. & J.C.COLLEGE OF ENGINEERING, CHOWDAVARAM: GUNTUR-19
(AUTONOMOUS)

GRIEVANCE REDRESSAL COMMITTEE

Dt: 14.09.2016

NOTICE


This is to inform the concerned that meeting of Grievance Redressal Committee will be held on 15-09-2016 (Thursday) from 2 P.M. onwards. The following members are requested to attend the meeting to be held in Management Room, Main Block.

AGENDA

1. To discuss grievance reported by Mr.A.Vijay Kumar (Y12CS801), Mr.M.Maneesh Babu (Y12CS892) and Mr.P.Aditya Kiran (Y12CS927)
2. Any other item with the permission of the chair

MEMBERS:

1	Dr.K,Srinivasu	Principal	Chairman
2	Dr.Ch.Aparna	Assoc. Professor, CSE Department	Convener
3	Dr.S.Radhika	Assoc. Professor, ME Department	Member
4	Mr.Ch.RatnaBabu	Assoc. Professor, CSE Department	Member
5	Mr.M. Jagan Mohan	Librarian	Special Invitee
6	Mr.P.Tejaswi Rao	Student, CE Department	Special Invitee


(Dr.Ch.Aparna)
Convener, GRC












(Dr.K.Srinivasu)






Chairman, GRC

**R.V.R. & J.C. COLLEGE OF ENGINEERING: GUNTUR- 52201
(AUTONOMOUS)**

**MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE
CONDUCTED IN MANAGEMENT ROOM ON 25th FEBRUARY, 2017 AT 11 A.M.**

- The complainant has made allegations on Mr. Raviteja, Harishna (pursuing BTech 3rd year in EEE stream), Shiva Shankar (pursuing BTech 3rd year in EEE stream and Prasad (pursuing BTech 3rd year in ME stream) that he has been physically and mentally harassed by them.
- The committee made a preliminary investigation on the case and found that the same complaint has been sent simultaneously to Ant-Ragging helpline.
- Since the complaint involves ragging issue, the committee decided to forward the complaint to the Ant-ragging cell of the institute, with a request for a thorough investigation into the complaint.
- It is also resolved that, based on the inputs received, the Anti-ragging committee would make its recommendations and send them to the chairman, who in turn will take an appropriate action in the case.

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1	Dr.K,Srinivasu	Principal	Chairman	
2	Dr.Ch.Aparna	Assoc. Professor, CSE Department	Convener	
3	Dr.S.Radhika	Assoc. Professor, ME Department	Member	
4	Sri.Ch.RatnaBabu	Assoc. Professor, CSE Department	Member	
5	Sri.P.Tejaswi Rao	Student, CE Department	Special Invitee	

R.V.R. & J.C.COLLEGE OF ENGINEERING, CHOWDAVARAM: GUNTUR-19
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GRIEVANCE REDRESSAL COMMITTEE

Dt: 23.09.2017






NOTICE

The members of Grievance Redressal Committee are requested to attend the meeting to be held on 25-09-2017 (Monday) from 11 A.M. onwards in Management Room, Main Block.

AGENDA

1. To discuss grievance reported by Mr.M.V.Yeshwanth Kumar
2. Any other item with the permission of the chair

MEMBERS:

1	Dr.K,Srinivasu	Principal	Chairman	
2	Dr.Ch.Aparna	Assoc. Professor, CSE Department	Convener	
3	Dr.S.Radhika	Assoc. Professor, ME Department	Member	
4	Sri.Ch.RatnaBabu	Assoc. Professor, CSE Department	Member	
5	Sri.P.Tejaswi Rao	Student, CE Department	Special Invitee	


(Dr.Ch.Aparna)

Convener, GRC







(Dr.K.Srinivasu)

Chairman, GRC

**R.V.R.& J.C. COLLEGE OF ENGINEERING: GUNTUR- 52201
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**MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE
CONDUCTED IN MANAGEMENT ROOM ON 9th FEBRUARY, 2018 AT 2 P.M.**

- With reference to the written complaint submitted by applicant to the Chairman of the committee, the students involved in the complaint were called to the meeting and were enquired about the complaint.
- The committee has observed that three students, Mr.M.Venkatesh (Y15EC886), Mr.K.Manohar Sai Kumar (Y15EC872) and Mr.K.Ramanjaneulu(Y17EC081) were involved in the incident.
- As per the enquiry, the committee has found that the accused have compelled the victim to complete their assignment and also hit the complainant.
- Considering the nature of the incident, the committee classified the incident to be indisciplinary act and decided to forward the complaint to Disciplinary Committee for further action.

1	Dr.K,Srinivasu	Principal	Chairman	
2	Dr.Ch.Aparna	Assoc. Professor, CSE Department	Convener	
3	Dr.S.Radhika	Assoc. Professor, ME Department	Member	
4	Mr.Ch.RatnaBabu	Assoc. Professor, CSE Department	Member	
5	Mr.P.Tejaswi Rao	Student, CE Department	Special Invitee	

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R.V.R. & J.C.COLLEGE OF ENGINEERING, CHOWDAVARAM: GUNTUR-19
(AUTONOMOUS)

GRIEVANCE REDRESSAL COMMITTEE

Dt: 08.02.2018






NOTICE

Grievance Redressal Committee meeting will be held on 09-02-2018 (Friday) from 2 P.M. onwards. The following members are requested to attend the meeting in Management Room, Main Block.

AGENDA

1. To discuss grievance reported by Mr.G.Bhargav (Y17EC044)
2. Any other item with the permission of the chair

MEMBERS:

1	Dr.K,Srinivasu	Principal	Chairman	
2	Dr.Ch.Aparna	Assoc. Professor, CSE Department	Convener	
3	Dr.S.Radhika	Assoc. Professor, ME Department	Member	
4	Mr.Ch.RatnaBabu	Assoc. Professor, CSE Department	Member	
6	Mr.P.Tejaswi Rao	Student, CE Department	Special Invitee	


(Dr.Ch.Aparna)

Convener, GRC


(Dr.K.Srinivasu)

Chairman, GRC

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Dr. A. LAKSHMAIAH, FR.C.S.

Treasurer :

Dr. K. KRISHNA PRASAD, M.D., D.Ch.

Date.....

CIRCULAR

Dt: 27-07-2018

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3.	Mr.V.Venkata Srinivasu Assistant Professor, Department of IT	Member	9492903731 vsv@rvrjc.ac.in
4.	Mr.P.Raghavendra II/IV B.Tech., Department of ECE	Special Invitee	


Dr.K.Srinivasu
Principal
Chairman, GRC

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Treasurer :

Dr. K. KRISHNA PRASAD, M.D., D.Ch.





Date.....

Dt: 27-07-2018

ORDERS

Sub: Extension of the tenure of Grievance Redressal Committee (GRC) – Orders – Issued.

The following members are informed that they have been nominated as members of Grievance Redressal Committee (GRC) with effect from 01-08-2018 for a tenure of two years.

- | | | |
|---|-----------------|---|
| 1. Dr.Ch.Aparna
Associate Professor, Department of CSE | Convener |  |
| 2. Dr.S.Radhika
Associate Professor, Department of ME | Member |  |
| 3. Mr. V.Venkata Srinivasu
Assistant Professor, Department of IT | Member |  |
| 4. Mr.P.Raghavendra
II/IV B.Tech., Department of ECE | Special Invitee |  |


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Secretary & Correspondent :

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Date.....

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(AUTONOMOUS)**

**MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE
CONDUCTED IN PRINCIPAL'S CHAMBER ON 6th AUGUST, 2018 AT 2 P.M.**

- The chairman of the committee welcomed the new members present in the meeting.
- Contents of Grievance Redressal Committee Policy are discussed. Members of the committee have suggested to include following exclusions in the policy document.

The Grievance Redressal Committee shall not entertain the following issues:

- Grievances related to personal matters of applicant
- Decisions of the Executive Council, Academic Council, Board of studies and other Administrative or Academic Committees constituted by the institute.

1	Dr.K,Srinivasu	Principal	Chairman	
2	Dr.Ch.Aparna	Assoc. Professor, CSE Department	Convener	
3	Dr.S.Radhika	Assoc. Professor, ME Department	Member	
4	Mr.V.Venkata Srinivasu	Asst. Professor, IT Department	Member	
5	Mr.P.Raghavendra	Student, ECE Department	Special Invitee	

R.V.R. & J.C.COLLEGE OF ENGINEERING, CHOWDAVARAM: GUNTUR-19
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GRIEVANCE REDRESSAL COMMITTEE

Dt: 05.08.2018






NOTICE


This is to inform the concerned that meeting of Grievance Redressal Committee will be held on 06-08-2018 (Monday) from 2 P.M. onwards. The following members are requested to attend the meeting to be held in Principal's Chamber, Main Block.


AGENDA

1. To discuss the changes to be made to the grievance redressal policy.
2. Any other item with the permission of the chair

MEMBERS:

1	Dr.K,Srinivasu	Principal	Chairman	
2	Dr.Ch.Aparna	Assoc. Professor, CSE Department	Convener	
3	Dr.S.Radhika	Assoc. Professor, ME Department	Member	
4	Mr.V.Venkata Srinivasu	Asst. Professor, IT Department	Member	
5	Mr.P.Raghavendra	Student, ECE Department	Special Invitee	


(Dr.Ch.Aparna)
Convener, GRC


(Dr.K.Srinivasu)
Chairman, GRC

Grievance Redressal Committee

Grievance Redressal Committee (GRC) is constituted for the redressal of the complaints reported by the student/parent/employee of the college with the following objectives:

- To provide the students access to immediate, hassle free resource to have their grievances redressed.
- To uphold the dignity of the college by promoting cordial Student-Student/ Student-Teacher/Teacher-Teacher relationship.
- To ensure that the views of grievant and respondent are respected and that any party to a grievance is not discriminated or victimised.
- To ensure a fair, impartial and consistent way for redressal of various complaints lodged by the stakeholders.

Members of the Committee

S.No.	Name	Designation & Department	Role
1	Dr.K.Srinivasu	Principal	Chairman
2	Dr.Ch.Aparna	Assoc.Professor, CSE Department	Convener
3	Dr.S.Radhika	Assoc.Professor, ME Department	Member
4	Sri. V.Venkata Srinivasu	Asst.Professor, IT Department	Member
5	Mr.P.Raghavendra	Student, ECE	Member, Special Invitee